



**Hamilton-75-10.10
Implementation Committee & Progress Meeting**

June 22, 2004

The following people were in attendance, have been in attendance at previous meetings, and/or assigned the responsibilities of “action” for items listed herein and designated accordingly:

Initials	Present	Name/Company	Action Item
MAC	Yes	Mike Ciotola, M•E Companies	
JH2	Yes	Julie Homon, M•E Companies	3g
EP	Yes	Erin Peterson, Parsons Brinkerhoff	
JH1	Yes	Jay Hamilton	
MM	Yes	Mitch Miller, City of Sharonville	
GH	Yes	Greg Hilling, City of Reading Police	
TB	Yes	Tim Bell, ODOT Central Office	
LH	Yes	Larry Hoffman, ODOT Central Office	
LS	Yes	Larry Sutherland, ODOT Central Office	
JY	Yes	James Young, ODOT Central Office	
MC	Yes	Mark Clark, ODOT D-8	

Initials	Present	Name/Company	Action Item
RD	Yes	Rex Dickey, ODOT D-8	
EW	Yes	Elizabeth Wollmuth, M•E Companies	
CM	Yes	Cheryl Meadows, Village of Lincoln Heights	
BB	Yes	Bill Brayshaw, Hamilton Co., Engineer	
EK	Yes	Evonne Kovach, Village of Lockland	

The June 22, 2004 Implementation Committee Meeting was held at 9:30 a.m. at the ODOT District 8 Office. Below is a tabulated summary of the topics and action items discussed during the meeting.

The next meeting will be July 27, 2004 at 9:30 a.m. at ODOT, D8.

Notes/Action Items	Assignees
1. Introductions	
2. Agenda <ol style="list-style-type: none"> 1. Introductions (Jay) 2. Implementation Committee Purpose (Jay/M•E) 3. Implementation Committee Membership/Alternates (Jay) 4. NSTI Recap (Erin) 5. HAM-75-10.10 Project Overview/Schedule (Mike) 6. ODOT's 14 Step Project Development Process (Mike) 7. Public Involvement Plan (Julie) 8. Stakeholder Goals and Measures of Success (Mike) 9. Project Logo/Identification (Julie) 10. Next Meeting (Jay) 11. Adjourn 	
3. Meeting Minutes <ol style="list-style-type: none"> a. Jay described the goal of the I.C. and reinforced the committee's intent, which is to facilitate communication among the affected communities, ODOT and the consultant team. The I.C. is the core stakeholder group most affected by this project. b. I.C. members introduced themselves and stated their expectations for the I.C. <ol style="list-style-type: none"> a. Jay Hamilton - improve safety and congestion while keeping the project on schedule and on budget. b. Mitch Miller - collect project information and be able to respond to questions about the project. c. Evonne Kovach - wants to stay informed and provide input d. Cheryl Meadows - wants to stay informed and provide input e. Bill Brayshaw - improved access to I-75 and improve safety c. Erin Peterson provided a summary of the North South Transportation Initiative and how that provided a base for ODOT and M•E to begin their work. PB to continue support on project and provide continuity with the public. A project in Lockland and Lincoln Heights ranked 1st by the NSTI oversight committee. d. Mike Ciotola from M•E briefly reviewed the 14 step Project Development Process and described how this project will advance, providing general time frames of project activities. M•E is currently working in steps 1&2 (Understanding problems, needs, goals, and Conducting Research and Technical Studies. e. Julie Homon explained the importance of public involvement and keeping the public notified throughout the process. A logo will be developed to help with name recognition of this specific project. There are many aspects to the entire study area and the logo will help identify this project specifically. Along with the logo, various forms of notifications will be utilized, including but not limited to; mailings, newsletters, ODOT website, community forums (i.e. info booths at festivals/fairs, mobile displays, etc.) f. Jay described the funding for this project. TRAC funds have been approved, but the project must remain within the existing budget available. The focus of the project will be the I-75 corridor with rehab of interchanges as funding allows. g. One week prior to the next I.C. meeting, members will receive a draft Public Involvement Plan, Stakeholder Survey and project fact sheet for review and comment. 	JH2
4. Next Meeting July 27, 2004 9:30 a.m. ODOT District 8	